

19th of May 2023

SEEPS 2023: General Information and Call for Submissions

SEEPS2023 Conference Committee Chair
Masashi Yamamoto
SEEPS2023 Program Committee Chair
Hisako Nomura

1. The conference will be held on 30th September (Sat.) and 1st October (Sun.)

※Preliminary symposium will be held on 29th September (Fri.)

We are pleased to announce the 2023 Annual Meeting of the Japan Society for Environmental Economics and Policy Studies will be held at Tokai University Shonan Campus from 30th September to 1st October 2023, for the first time in three years, it will be face-to-face.

2. Venue: Tokai University, Shonan Campus

Address: 4-1-1 Kitakaname, Hiratsuka City, Kanagawa Prefecture 259-1292, Japan
Tel: +81-463-58-1211

See access and campus map:

<https://www.u-tokai.ac.jp/about/campus/campus-shonan/>

※We request that you use public transport as much as possible.

3. Conference web page:

<http://www.seeps.org/eng/conference2023.html>(English version)

http://www.seeps.org/meeting/2023/_(Japanese version)

4. Conference Schedule

29th September (Fri.), 2023: Pre-conference symposium will be held, followed by the Board of Directors Meeting.

30th September (Sat.), 2023:

08:30 ~	Registration
09:30 ~11:30	Parallel Session 1
11:30 ~13:00	Lunch / Board of Directors Meeting
13:00 ~13:45	General Meeting
14:00~16:00	Parallel Session 2
16:10~17:50	Keynote Speech
18:00~20:00	Social Gathering

1st Oct. (Sun.), 2023:

9:00 ~	Registration
9:30~11:30	Parallel Session 3
11:30~12:45	Lunch / Board of Directors Meeting
13:00~14:00	President Speech / Award Ceremony
14:10~16:10	Parallel Session 4
16:20~18:20	Parallel Session 5

※Please download all the materials for the conference from the SEEPS website.

We will not distribute or send any paper materials for the conference aiming at a paperless conference.

5. Application and submission of abstracts for General sessions, Speed Talk sessions, and Organized sessions

Apply for these sessions on the conference website. The deadline for applications and abstract submissions is strictly noon on Monday, 19th June 2023. Please note the following:

- (a) Registration and application will begin on the 31st of May, 2023. When registration opens, SEEPS will email its members and post a notice on the conference website.
- (b) Each person may present only once across the General, Speed Talk, and Organized sessions. However, for co-authored papers, authors may apply to present on multiple papers if each person presents only once.
- (c) Visit the conference website for the required abstract format. Abstracts must be prepared in either Japanese or English.
- (d) In principle, accepted presentations will be allocated in parallel sessions in the timetable (see **4. Conference Schedule** above).
- (e) When graduate student presenters apply and submit their abstracts, they must clearly state what their affiliation is as a graduate student and include the name of their adviser.
- (f) Please be aware that certain kinds of cancellations after application to present will be subject to the following penalties by a decision of the board:
 - Withdrawals from presenting later than 1½ months before the conference are subject to penalties.
 - Presenters who withdraw on or before the day of the conference two years consecutively may not present at the following year's conference.
 - Presenters who cancel their presentation on the day of the conference may not present at the following year's conference.
 - Withdrawal notices must be submitted by email to the Program Committee.

6. Submissions**6-1. Applying to present at General sessions**

- (a) The presenter must be a SEEPS member. Non-members must complete the membership procedures before application and abstract submission. Visit the SEEPS website if you wish to become a member.
- (b) When applying to present, select a first and a second preference from the common themes below.

1. Environmental Economics and Policy/ Theory	13. Business and Environment
2. Climate Change and Carbon Neutral	14. Environment and Economic Growth
3. Renewable Energy	15. Environment and Technology
4. Energy in General	16. Trade and Environment
5. Natural Disaster	17. Sustainable Development
6. Radioactive Waste and Fukushima Reconstruction	18. Cities and Transportation
7. Waste and Recycling Policy	19. Asia and Developing Countries
8. International Resource Circulation	20. Biodiversity and Ecosystem Services
9. Environmental Risk	21. Natural Resource and Agriculture
10. Non-market Valuation	22. Water and Watershed Policy
11. Environmental Labelling, Life Cycle Assessment	23. Air Pollution and Policy
12. Environmental Governance	24. Others

(c) Select one analysis method from below.

A. Microeconomics – Theory	F. Experimental Economics	K. Other Social Science
B. Macroeconomics – Theory	G. Law	L. Engineering
C. Microeconomics – Applied	H. Political Science	M. Natural Science
D. Macroeconomics – Applied	I. Sociology	N. Interdisciplinary
E. Stated/Revealed Preference	J. Business Administration	O. Other

(d) Select whether you wish to present in the English session. We may not hold a separate English session depending on the number of applications.

(e) Enter your preference for discussants. Please note that we may not be able to accommodate your preferences.

6-2. Applying to present at Speed Talk sessions

(a) Speed Talk sessions consist of short oral presentations of your research without discussants (10 minutes for oral presentation + 5 minutes for questions from the floor).

(b) Speed Talk sessions do not require the submission of the full paper.

(c) Speed Talk sessions are arranged as parallel sessions with the General sessions.

(d) When applying to present, select whether you wish to present in the English session. Depending on the state of the applications, we may not hold a separate English session.

(e) We intend to offer a prize for the best Speed Talk. The award winners will be honored at the awards ceremony on the second day of the conference.

(f) Please note that only students are eligible for the Best Speed Talk prize.

(g) The presenter must be a SEEPS member. Non-members must complete the membership procedures before applying. See the SEEPS website if you wish to become a member.

6-3. Applying to present with no preference for General sessions or Speed Talk sessions

- (a) Proceed as in **6-1. Applying to present at the General sessions** above.

6-4. Applying to present at Organized sessions

- (a) We invite applications for three types of Organized sessions: research reports, tutorials, and panel discussions. Tutorials teach research methods to young researchers, and panel discussions are for discussions on specified topics based on research outcomes. Organized sessions are generally limited to one session (two hours) per item, excluding tutorials.
- (b) Each organizer may apply for only one Organized session. The organizer must be a SEEPS member. Non-members must complete the membership procedures before applying. Please visit the SEEPS website if you wish to become a member. The presenter of an Organized session does not have to be a member.
- (c) The organizer must apply with a written proposal and describe the type of Organized session, its title, organizer, chairperson, presenters, discussants, and an outline of the proposed session. Please be aware that the organizer should inform the presenters and discussants of any notices from the Program Committee.
- (d) Individual presentation abstracts (no more than two pages for each report) should be registered separately by the presenters for the Organized sessions.
- (e) An individual can only apply to present in one session at a time.
- (f) Organized sessions will generally be allocated as follows due to the compilation of the program: Parallel Session (2), Saturday, 30th September, or Parallel Session (4), Sunday, 1st October 2023
- (g) Organizers selected for the Organized sessions must transfer the event payment of JPY 50,000 by Wednesday, 16th August 2023. The payee account and other information will be provided when the sessions are accepted. Please get in touch with the conference organizers if you cannot submit your payment by this date.
- (h) Tutorials in the Organized sessions are exempt from the event payment for the sessions.

7. Acceptance for General sessions, Speed Talk, and Organized sessions

- (a) Acceptance for General sessions, Speed Talk, and Organized sessions will be decided by the Program Committee, and participants will be notified by Monday, 31st July 2023. (See below for the selection standards.)
- (b) We intend to ask presenters, except graduate students, to act as chairpersons or discussants. However, please note that we may also ask graduate student presenters to act as discussants.

※ Selection standards for applications

Although SEEPS requires only the submission of the abstract when applying to present, the analysis results and conclusion must still be clearly described at this stage. Please be advised that we may reject a presentation if the report abstract comes under any of the following conditions.

- Abstracts that describe only the research plan.
- Abstracts that do not describe the results, conclusion, analysis method, etc., and have incomplete contents.
- Abstracts with insufficient relevance to the topics discussed by SEEPS.
- Abstracts that merely state facts already known to many members or that state opinions that cannot readily be considered analysis.
- Abstracts intended for personal benefit or that seek to promote individuals, groups, organizations, political parties, or religions.
- Abstracts not submitted within the deadline.
- For Speed Talk sessions, the requirement for a conclusion is not as strict as for General sessions, and preliminary research reports may also be acceptable.

8. Submitting full papers for General sessions

The deadline for submitting full papers is midday (noon) on Wednesday, 16th August 2023. Please note that this deadline is strict and late submissions cannot be accepted. Submit papers through the conference website. The Program Committee will forward the submitted papers to the discussants prior to the conference. The file format is at your discretion, but you are requested to provide PDF files if possible. Papers must be prepared in either Japanese or English.

The format is generally at your discretion, but we refer you to the submission guidelines below as appropriate on the SEEPS website:

- *Review of Environmental Economics and Policy Studies* (in Japanese) submission guidelines
- *Environmental Economics and Policy Studies* submission guidelines

<https://www.springer.com/journal/10018/submission-guidelines>

Papers are not required for submission to the Speed Talk sessions. For the Organized sessions, the decision of whether to ask presenters to submit papers and when the papers should be submitted is left to the organizers.

9. Notice of the time and date of their presentations at the conference

- Presenters will learn the time and date for their presentations in General sessions, Speed Talk sessions, and Organized sessions at the conference once the program details are finalized and published on the conference website (scheduled for mid or late August 2023).
- If you have applied with no preference for General sessions or Speed Talk sessions, a notice of your presentation type, whether General session (common themes) or Speed Talk, will also be given once the program details are finalized and published on the conference website (scheduled for mid or late August 2023).

10. Registration fees for the Conference

Registration fees are required regardless of the number of days you participate. The fee varies depending on membership. Pre-registration is due by 6th September (Wed.), 2023. For how to register, please refer to “Pre-registration / Payment of various expenses” below.

	Pre-Registration	On-site Registration
General (Members)	3,000 yen	4,000 yen
Students (Members)	1,000 yen	2,000 yen
General (Non-member)	4,000 yen	5,000 yen
Students (Non-member)	2,000 yen	3,000 yen

※ Supporting members may register one participant as a general member.

- ※ Senior members fall into the same category as students members.
- ※ Non-member discussants participating in the General sessions are exempted from paying the registration fee.
- ※ Non-member presenters and discussants participating in the Organized sessions are required to pay the registration fee.
- ※ For those selected overseas as the mailing address in the pre-registration system, payment of the pre-registration fee will be accepted at the reception on the day of the event. Please print the receipt completion notification email that will be delivered automatically after pre-registration and bring it on the conference day.
- ※ If the conference cannot be held normally in case of a natural disaster, the full amount of the pre-registration fees will be refunded.
- ※ Those who want to cancel their conference participation after payment, please contact SEEPS Conference Help Desk (seeps-desk@conf.bunken.co.jp) by 11th September (Mon.) 2023. Pre-registration fee deducted of 1,000 yen for overhead expenses will be refunded.

11. Social Gathering

A social gathering (banquet) will be held on 30th September (Sat.). The participation fee varies depending on membership and between students and general members. Pre-registration is accepted by 6th September (Wed.), 2023. Please refer to “Pre-registration / Payment of fees” below for how to register.

	Pre-Registration	On-site Registration
General (Members · Non-Members)	5,000 yen	7,000 yen
Students(Members · Non-Members)	2,000 yen	3,000 yen

- ※ Supporting members may register one participant as a general member.
 - ※ Those who want to cancel their conference participation after payment, please contact SEEPS Conference Help Desk (seeps-desk@conf.bunken.co.jp) by 12th September (Mon.) 2023. Cancellation of the social event fee will be handled in the same manner as the convention fee. In the event of cancellation of both the convention fee and the social event fee, the amount of deduction at the time of the refund will be 1,000 yen.
- ※ Senior members fall into the same category as students members.
- ※ For those selected overseas as the mailing address in the pre-registration system, payment of the pre-registration fee will be accepted at the reception on the day of the event. Please print the receipt completion notification email that will be delivered automatically after pre-registration and bring it on the day of the conference.

※ If the conference cannot be held normally in case of a natural disaster, the full amount of the pre-registration fees will be refunded.

12. Registration for the pre-conference symposium

The conference organizing committee will host a pre-conference symposium on Friday, 29th September 2023. Details will be announced separately.

13. Lunch

On Saturday, 30th September 2023, the on-campus cafeteria (some) and convenience stores (7-Eleven) will be open on Saturday. However, all are closed on Sunday, 1st October, so we recommend that you bring your food. (There is also a convenience store off campus, but it is a bit of a walk.)

14. Pre-registration/Payment of fees

The system for pre-registration and payment of fees for the annual SEEPS conference will be in operation by the beginning of June 2023 by the SEEPS Annual Conference Help Desk, consigned to International Academic Publishing Co., Ltd. As soon as the system is up and running, members will be notified by SEEPS via email as well as information provided on the conference website.

Members of SEEPS, please log in to the system and follow the procedure for pre-registration and payment of expenses using the ID and password sent to SEEPS members after April 2023 from the SEEPS help desk.

In addition, the payment deadline for the conference participation fee is 8th September (Fri.), 2023. If payment is not completed by this date, advance pre-registration will be canceled, and on-site fees will apply.

15. Lodging and access to the venue

Please make your reservations for lodging.

Hotels with relatively convenient access to the venue are generally located in three areas: around Hon Atsugi Station (4 stations away), around Isehara Station (2 stations away), and Hadano Station (1 station closer to Odawara).

To reach the venue by public transportation, (1) get off at "Tokai Daigaku Mae" station on the Odakyu line (about 60 minutes from Shinjuku on the rapid express train, about 25 minutes from Odawara) and walk about 15 minutes, or take a bus bound for "Hadano Station" or "Shimo-Otsuki Danchi" (about 5 minutes) and get off at "Tokai Daigaku North Gate," or (2) get off at "Hiratsuka" station on the JR Tokaido line and take the bus bound for "Tokai Daigaku" or "Hadano Station."

Then, take the bus bound for "Tokai University" or "Hadano Station" (about 30 minutes), get off at "Tokai University Main Gate" and walk for about 5 minutes.

16. Childcare services

Childcare services will be provided during the conference. The advance registration is required to use this service. Please contact SEEPS 2023 Conference Committee (Masashi Yamamoto: yamamoto@tsc.u-tokai.ac.jp) for more details. The deadline is August 31th.

17. Travel expense support for young researchers:

SEEPS provides travel expense support for young researchers who present at academic conferences. For details of who is applicable, the amount of support, the application method, etc., refer to the "Travel Expense Support for Young Researchers Presenting at Academic Meetings" (in Japanese).

<http://www.seeps.org/html/membership/TCsupport.html>

18. Important dates

- **At the end of May 2023**

The web page for submission to General sessions, Speed Talk, and Organized sessions is up and running.

Payment system for pre-registration of the conference up and running

- **19th June (Mon.) 2023**

Noon deadline for registration of General sessions, Speed Talk sessions, Organized sessions, abstract submissions

- **31st July (Mon.) 2023**

We notify acceptance of presentations

- **16th August (Wed.) 2023:**

Noon: General session full paper submission deadline
Deadline to pay Organized session fees

- **Mid to Late-August 2023**

Program details made public on the conference website

- **6th September (Wed.) 2023:**

Deadline for pre-registration of non-reporting participants

- **8th September (Fri.) 2023:**

Payment deadline for pre-registration of the conference fee

- **29th September (Fri.) 2023:** Pre-Conference, Board of Directors Meeting

- **30th October (Sat.) 2023:** Conference day 1, General Meeting, Key Note Speech, Social Gathering, Board of Directors Meeting

- **1st October (Sun.) 2023:** Conference day 2, President Speech, Award Ceremony, Board of Directors Meeting

19. Contact Details:

If you have any queries, please contact the following:

Regarding registrations and registration fees:

SEEPS Conference Help Desk

Academy Center 358-5 Yamabuki-cho Shinjuku Tokyo 162-0801

E-mail : seeps-desk@conf.bunken.co.jp

FAX : 03-5227-8632

Regarding General, speed talk and organized sessions:

SEEPS 2023 Conference Program Committee:

Hisako Nomura

Faculty of Agriculture, Kyushu University, Motooka 744, Fukuoka 819-0395, Japan

E-mail: hnomura@agr.kyushu-u.ac.jp

Any other general queries regarding the SEEPs 2023 annual conference:

SEEPS 2023 Conference Committee

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